**USA Gymnastics Trampoline & Tumbling**

**Region 5 Events Refund Request**

Refund request will not be considered unless guidelines are followed.

USA Gymnastics Membership Fees are not refundable.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Event Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Amount Paid:$\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for refund\*:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Send refund to (Give name and complete address):

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\*Refund Policy

Refunds for regional events will be considered as follows:

a. Only fees received on or before the deadline will be considered for refunds. Refunds checks

 will be made out to those who were responsible for payment of the entry fees.

b. Requests must be on this official form, with documentation attached and returned to the

 regional office within 30 days of the event

c. Circumstances for refunds:

1. Immediate Family Emergency (Sudden Illness or Death)
2. Injury to athlete

d. Documentation supporting the reason given above must give a detailed account of the circumstances for the refund. If the refund is for an injury it must be signed by the attending medical physician. Medical bills or invoices substantiating the injury must be attached as well.

E. A $25.00 processing fee will be deducted for each refund granted.

F. Refunds are subject to the approval of the Regional Director and the Board of Director

G. Refunds must be requested within 30 days of the event.